



West Bengal State Electricity Distribution Company Ltd.

(A Govt. of West Bengal Enterprise)

Divisional Office

12, G.T Road, Nistarini Market, Sheoraphuli, Dist. Hooghly, Pin 712223

Ph: 033- 2632-6135/6113 Email: dm.sreerampore@wbasedcl.in

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Registered Office: "Bidyut Bhavan", Block – DJ, Sector – II, Bidhannagar, Kolkata – 700091, Website: www.wbasedcl.in Corporate Identity Number (CIN): U40109WB2007SGC113473.

NOTICE INVITING e-TENDER

NIT No.: SRPD/e-Tender/38/26-27/02/1054

Date: 12.08.2026

Ref: Computer No. – 755647

The Divisional Manager, Serampore Division, WBSEDCL, invites e-Tender (on Item Rate Template) for the work detailed below: -(Submission of Bid through online)

Sl No	Description of Material	Material Code	Quantity (Unit: Nos)	Estimated Tendered Cost (Rs)	Earnest Money Deposit (EMD) Rs.	Period of Completion after issuance of Order	Name & address of the Concerned Office
1	11KV INDOOR HEAT SHRINK TERMINATION JOINT FOR 3X95 SMM XLPE CAB	504042641	16	4,59,162/- (Rs. Four Lakh Fifty-Nine Thousand One Hundred and Sixty-Two only)	9,183/- (Rs. Nine Thousand One Hundred and Eighty-Three Only)	30 days	Serampore Divisional Office, WBSEDCL 12, G.T Road, Nistarini Market, Sheoraphuli, Dist. Hooghly, Pin 712223 Ph: 033- 2632-6135 Email: dm.sreerampore@wbasedcl.in
2	11KV OUTDOOR HEAT SHRINK TERMINATION JOINT FOR 3X95 SMM XLPE CAB	504042541	17				
3	11KV INDOOR HEAT SHRINK TERMINATION JOINT FOR 3X185 SMM XLPE CAB	504043241	16				
4	11KV OUTDOOR HEAT SHRINK TERMINATION JOINT FOR 3X185 SMM XLPE CAB	504043141	7				
5	11KVST.THR.TRANSITION JOINT FOR 3X185 SMM CAB	504057941	2				
6	11KV INDOOR HEAT SHRINK TERMINATION JOINT FOR 3X300 SMM XLPE CAB	504043841	3				

7	11KV OUTDOOR HEAT SHRINK TERMINATION JOINT FOR 3X300 SMM XLPE CAB	504043741	3				
8	11KV STRAIGHT THROUGH HEAT SHRINK JOINT FOR 3X300 SMM XLPE CAB	504043941	2				
9	33KV OUTDOOR HEAT SHRINK TERMINATION JOINT FOR 3X400 SMM XLPE CAB	504045841	1				
10	33KV STRAIGHT THROUGH HEAT SHRINK JOINT FOR 3X400 SMM XLPE CAB	504046041	2				
11	11KV OUTDOOR HEAT SHRINK TERMINATION JOINT FOR(1X95SS MM)ABC	504053241	6				
12	11KV STRAIGHT THROUGH JOINT FOR(1X95SQ MM)ABC	504053441	6				

**** For All Jointing Kit, Dealership certificate is required (Make must be Raychem / 3M/ Polycab along with Dealership Certificate of Raychem / 3M / Polycab).**

**** Bidder should quote prices for a single brand only. Quoting prices for multiple brands in a single bid is not allowed.**

Scope: The materials are procured for Serampore Division. The supply of the materials will be directly at Serampore Divisional Store, Rishra Power House (220 KV Sub-Station), Simla Mallikpara -712203(W.B).

Terms & Condition of the E-Tender:

1. Intending Bidders shall login to the e-Procurement portal of Government of West Bengal <https://wbtdenders.gov.in> using his login Id and password
2. Earnest Money Deposit (EMD) in e-tendering process will be collected and refunded in online mode via dedicated bank account maintained at corporate level instead of depositing DD/Pay Order to the tender inviting authority. EMD will be 2% of the pro-rate estimated value, to be submitted in favor of "West Bengal State Electricity Distribution Company Limited" payable at Kolkata.
3. E-tender portal is maintained by NIC and payment gateway facility available in e-tender portal is maintained by ICICI Bank.
4. Facility for collecting EMD via offline mode has been discontinued in e-tender portal as per order.
5. As per the procedure defined for online collection in e-tender process, EMD amount deposited by bidders is initially held in a pool account of Government of West Bengal maintained by ICICI. Only the amount corresponding to successful bid will be transferred to WBSEDCL Bank Account after completion of tendering process on awarding Award of Contract (AOC). EMD for unsuccessful bids will be returned to bidders automatically from NIC portal after completion of tendering process.
6. For technically rejected bids, EMD amount will be automatically returned to bidders after the bid is technically rejected in e-tender portal.
7. Payment status of bids submitted against NIT's will be available in MIS reports provided in e-tender portal maintained by NIC.
8. Successful bidder (s) shall have to create vendor id through WBSEDCL web portal vendor corner, if not created earlier.
9. The bidder shall select the tender to bid and initiate payment of EMD. Following payment options are available for paying EMD amount through online mode:
 - i. Net-banking through Payment Gateway.

- ii. RTGS/NEFT Payment: On selection of RTGS/ NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction. The bidder will print the challan and use the prefilled information to make RTGS/NEFT payment using his bank account. Once the payment is made, the bidder will come back to the e-procurement portal to continue the bidding process after expiry of a reasonable time to enable the RTGS/NEFT process to be completed.
- iii. Submission of EMD through BG: For submission of EMD in the form of BG, bidders will have to opt for EMD Exemption in e-tender portal and upload scanned copy of BG in the EMD exemption document upload section. Physical copy of BG shall be submitted at the office of tender inviting authority as per respective clauses of NIT.

10. General Instructions for Online Payment:

- a. The bidder will have to mandatorily pay through Net-banking facility once Net banking mode is opted for payment
- b. Status of NEFT/RTGS payment through Challan for a bid may take time for bank settlement which is updated in 24 Hrs. (approx.). As such bidders opting to pay through NEFT/RTGS mode shall make payment well before 24 Hrs. to avoid any complicity.
- c. In case actual EMD amount as per NIT is more than the one shown in E-tender Portal, bidders will have to opt for NEFT/RTGS mode (challan mode). In that case the total actual EMD amount is to be paid only through NEFT/RTGS mode (challan mode).
- d. The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.

11. Refund/ Settlement of EMD Amount:

- a. For unsuccessful bidders, EMD amount submitted against the tender shall be refunded automatically, through an automated process, by NIC portal on receipt of updated status of any bid.
- b. For successful bidder(s), the EMD shall be refunded by WBSEDCL after completion of the tendering process and compliance with all prescribed formalities. The EMD shall be refunded only after submission of Security Deposit in two parts of 2.5% each of the total value of the Purchase Order placed on the tenderer. All Security Deposit should be in the form of Bank Guarantee from any Scheduled Bank in India. In the Bank Guarantee there must be provision for payment at Kolkata in case of involving.
- c. The bank account used for payment of EMD by the bidders shall be maintained operative until the completion of tendering process. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD has been initiated.
- d. For any queries related to payments and refunds, bidders will have to communicate with ICICI Customer Support, viz, 033-40267512/ 13 since payment gateway facility used by E-tender portal is maintained by ICICI.

12. Both Technical Bid and Financial Bid are to be submitted concurrently duly digitally signed by the bidder through the website <https://wbtennders.gov.in>. (Details of which has been narrated in 'Instruction to Bidders'). Technical document and financial bid should be submitted online on or before as per the 'Date & Time Schedule' stated in Sl. No.-18

13. Eligibility criteria for participation in tender:

i) TECHNICAL ELIGIBILITY CRITERIA: -

Bona fide, experienced & resourceful contractors of Govt., Semi Govt., Govt. undertaking organizations, Govt. Enterprises etc. who have, successfully completed similar nature of work under the authority of State/Central Government, State/Central Government Undertaking Organizations, Govt. Enterprise, WBSEDCL having following criteria—

1. Value not less than 80% (eighty percent) of the tendered amount in a single contract during last 3 (Three) years in the jurisdiction of West Bengal State.
Or
2. Value not less than 50% (fifty percent) of the tendered amount in two contract (cumulatively) during last 3 (Three) years in the jurisdiction of West Bengal State.
Or
3. Value not less than 40% (forty percent) of the tendered amount in three contract (cumulatively) during last 3 (Three) years in the jurisdiction of West Bengal State.

ii) COMMERCIAL ELIGIBILITY CRITERIA: -

Annual audited Financial Report for last 3(three) years to be submitted for verification in respect of bidders for whom audit of account is mandatory. For those whose audit of accounts is not mandatory they shall submit copy of IT returns along with related enclosures for last 3(Three) years.

****Necessary documentary evidence as detailed herein above shall have to be uploaded by the bidder to ascertain the commercial eligibility criteria.**

iii) Non-Statutory Requirement: -

- a) PAN Card details.
- b) GSTIN registration Certificate.
- c) Registered HSN / SAC Code as applicable against quoted item.
- d) Current Professional Tax (PT) submission Challan. Application for such Addressed to the competent authority may also be considered.
- e) Company Registration No. (If bidder is company).
- f) MSME Certificate, if any.
- g) Work order/ L.O.A i.f.o. the Contractor/Agency & completion certificate
- h) Trade License in respect of the prospective Bidder, Proprietorship Firm (Valid Trade License), Partnership Firm (Partnership Deed, Valid Trade License), Ltd Company (Incorporation certificate i.e. MOA and AOA, Valid Trade License), Co-operative Society (Society Registration copy, Valid Trade License).
N.B: Any MOU/Temporary Agreement/Joint Ventures/Consortium/ any other arrangement to constitute an Entity having no statutory Registration Certificates (Non-Permanent Establishment) beyond the above-mentioned entities for the purpose of applying as prospective bidder will not be considered as valid document. Electrical contractor's license and Supervisory license with validity
- i) I.T return for last three financial years
- j) Documents in support of Credential: Copy of order & Completion Certificate as per NIT requirement.
- k) Performance as prime contractor for execution of similar nature of work for last 3 (Three) years.
- l) Information regarding any past and current litigation with WBSEDCL/WBSETCL/Govt./PSU in which the bidder is involved, the party is concerned and disputed amount, if any.

14. The FINANCIAL OFFER of the prospective bidder will be considered only if the **TECHNICAL BID** of the Bidder is found qualified by the WBSEDCL. The decision of the WBSEDCL will be final and absolute in this respect. The list of qualified bidders of the Technical Bid will be displayed in the website.

15. One sample of each material is to be submitted at Serampore Division, before the Divisional Manager, WBSEDCL, 12, G.T. Road, Nistarini Market, Sheoraphuli, Dist. Hooghly, and Pin. 712223, physically within the closing date of tender. The tag with the sample should contain the name of the sample, Material brand name as well as the name of the vendor/bidder. For a valid tender, sample has to be approved by the Divisional Authority. The approval or rejection of sample will be communicated via email/letter subsequently. The technical evaluation of the bidders whose sample are not approved, will not be opened and hence forth they will be deemed disqualified. Rejected samples can be taken away. After PO is awarded, the awardees can adjust the sample with the delivered material lot and remaining materials can be taken back by the respective vendors.

16. No mobilization advance and secured advance will be allowed.

17. Bid Validation: Bid shall remain valid for a period not less than 120 (one hundred twenty) days from the next day of opening of the tender. However, WBSEDCL may, on the merit of case, request for extension of validity of the offer for a further suitable period without any change in terms & condition of the offer. If the bidder modifies/withdraws the bid during the validity period of bid, the bid will be cancelled with forfeiture of earnest money deposit (EMD).

18. Date and Time Schedule:

Sl No.	Particulars	Date & Time
01.	Date of uploading of NIT and Tender Document (online).[Publishing date]	31.08.2026 at 10:00
02.	Document sell/download start date (online)	31.08.2026 at 12:00
03.	Bid Submission uploaded start (online)	31.08.2026 at 14:00
04.	Bid Submission upload end date (online)	11.09.2026 at 14:00
05.	Sample Submission end date (Physical)	11.09.2026 at 14:00
06.	Date for opening of Technical Bid (online)	15.09.2026 at 15:00
07.	Date of uploading the Final List of Technically Qualified	To be intimated later

	Bidders after Technical Bid Evaluation (online)	
08.	Date for opening of Financial Bid (online)	To be intimated later

- **If a Holiday falls on any of the aforesaid scheduled date, then scheduled date shall be considered on next working day.**

19. Any evidence of unfair Trade Practices including over charging, price fixing, cartel etc. as defied in various statutes, will automatically disqualify the bidders. The qualification in Technical bid will be subject to the receipt and acceptance of EMD within schedule date and time as mentioned in the NIT.WBSEDCL shall not be responsible for any delay in receipt of EMD. In case the EMD is not received within the aforesaid period, the bid will be out rightly rejected. In case, Price bid is submitted in offline mode, bid of the respective Bidder shall be out rightly rejected

20. Penalty for delay in Completion: If the contractor fails to complete the work successfully within the time specified in the contract or any extension thereof, the company shall recover from the contractor as liquidated damages a sum of 0.143 % of the contract value of works for each calendar day of delay, subject to a maximum of 10% of the contract value of the work.

21. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the WBSEDCL. The WBSEDCL reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Bidder at any stage of Bidding.

22. Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in **"Instructions to Bidders" stated in Section 5 (Submission of Tenders)** before tendering the bids.

23. Exemption from deposition of earnest money deposit (EMD) shall not be allowed under any circumstances.

24. Conditional / Incomplete tender will not be accepted under any circumstances.

25. During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect / manufactured / fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.

26. Canvassing in connection with the tender is strictly prohibited in the Tender submitted by the Contractor.

27. The WBSEDCL does not bind itself to accept the lowest bidder and reserves the right to reject any or all tender(s) or to split the whole work to more than one contractor without assigning any reason whatsoever.

28. The WBSEDCL reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

29. Any bidder against whom FIR/Complaint is lodged with Police by WBSEDCL shall not be eligible to participate in the bidding process.

30. The Divisional Manager, Serampore Division, WBSEDCL shall act as Controlling Officer.

31. PAYING AUTHORITY: The Manager (F&A), Serampore Division will be the paying authority.

32. Work Order & Payment of work will be depended on availability of fund. Intending bidders may consider this criterion while submission of tender and quoting their rate through online.

33. The company shall no way be held responsible or liable for any accident, miss hap of any worker during the execution of the work, any loss or damage cause to any equipment's of WBSEDCL during execution shall have to be compensated in full as per direction of the Tender Inviting Authority.

34. Standard safety norms as prescribed in the rules and regulations of WBSEDCL have to be religiously followed.

35. The bidders need to have necessary electrical license and documents, obtained from the Appropriate Authority, to execute work of mentioned voltage grade if any.

36. The intending Bidder(s) required to quote the rate (on Item Rate Template) inclusive all taxes and put to tender online considering that no escalation and / or price adjustment will be allowed by the department under any circumstances (exclusive service tax).

37. Other information as well as terms and conditions, which are not covered above, will be available in Instructions to Bidders, General Conditions of Contract of this tender along with the Revised Purchase Policy of WBSEDCL.

NOTE:

1. WBSEDCL, reserves the right to reject or accept any Bid or part thereof or all Bids received at its sole discretion without assigning any reason(s) whatsoever.
2. WBSEDCL is not necessarily bound to accept the lowest offer.
3. Submission of Bidding Documents will not be construed to mean that such bidder is automatically considered qualified.
4. Tender submitted after expiry of scheduled date and time shall not be considered.
5. No interest shall be payable for Earnest Money.
6. Any extraneous conditions will be treated as non-responsive.

7. The Bids must be submitted in prescribed proforma only.
8. Formation of any Cartel, may lead to the cancellation of tenders with period measures as necessary and WBSEDCL, reserves the right to take such unilateral decisions without further notice to anyone.
9. Bidders shall ensure that all pre-requisites decisions without fulfilled by them and if there be any dispute regarding non-submission of any documents, WBSEDCL reserves the right to cancel the Bid unilaterally without assigning any reasons whatsoever.
10. The bidder is expected to examine carefully all instruction, conditions, forms, schedules terms, annexure, specifications and drawings of the bidding documents. Bids, which are determined to be not substantially responsive to the requirement of the bidding documents, may lead to rejection.
11. Any further information may be had from the website: www.wbsedcl.in and the Serampore Divisional Office.

Tender Inviting Authority (for WBSEDCL): -

Sd/-

(PRASUN CHOWDHURY)
Divisional Manager
Serampore Division, WBSEDCL

SECTION – A

INSTRUCTION TO BIDDERS

General guidance for e-Tendering: Instructions/Guidelines for electronic submission of the tenders online have been annexed for assisting the contractors to participate in e-Tendering.

1. Registration of Contractor: Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement System of West Bengal, through logging onto <http://www.wbtenders.gov.in> (the web portal) the contractor is to click on the link for e-Tendering site as given on the web portal.

2. Digital Signature certificate (DSC): Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC) on payment of requisite amount. Details are available at the Web Site stated in Clause-2 of Instruction to Bidder. DSC is given as a USB e-Token.

3. Downloading of Tender documents: The contractor can search & download N.I.T. & Tender Document(s) electronically from computer once logs on to the website mentioned in clause 2 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

4. Participation in more than one work: A prospective bidder shall be allowed to participate in the job individual. If found to have applied severally in a single job all his applications will be rejected for that job.

5. Submission of Tenders: Tenders are to be submitted through online to the website <https://wbtenders.gov.in>. All the documents uploaded by the Tender Inviting Form an integral part of the contract. Tenderers are required to upload all the tender documents, as asked for in the tender, through the above website within the stipulated date and time as given in Tender. **Tenders are to be submitted in two folders -One in Technical Proposal and other is Financial Proposal. The tenderer shall carefully go through the documents and prepare the required documents and upload the scanned documents in Portable Document Format (PDF) to the portal in the designated locations of Technical Bid.**

The bidder need to download the Forms/Annexure, fill up the particulars in the designated Cell and upload the same in the designated location of the Technical Bid. He needs to download the BOQ, fill up the rates of the items in the BOQ in the designated Cell and upload the same in the designated location of Financial Bid.

The documents uploaded shall be virus scanned and digitally signed using the Digital Signature Certificate (DSC). Tenderers should take note of all the addendum/corrigendum related to the tender and upload the latest documents as part of the tender.

6. Technical proposal:

The Technical proposal should contain scanned copies of following documents: -

1) Company Details:

Proof of Original Equipment Manufacturer.

2) Non Statutory / Technical Document Cover File Containing:

- a) PAN Card details.
- b) GSTIN registration Certificate.
- c) Current Professional Tax (PT) submission Challan. Application for such Addressed to the competent authority may also be considered.
- d) Company Registration No. (If bidder is company).
- e) MSME Certificate, if any.
- f) Work order/ L.O.A i.f.o. the Contractor/Agency & completion certificate
- g) Trade License in respect of the prospective Bidder, Proprietorship Firm (Valid Trade License), Partnership Firm (Partnership Deed, Valid Trade License), Ltd Company (Incorporation certificate i.e. MOA and AOA, Valid Trade License), Co-operative Society (Society Registration copy, Valid Trade License).

N.B: Any MOU/Temporary Agreement/Joint Ventures/Consortium/ any other arrangement to constitute an Entity having no statutory Registration Certificates (Non-Permanent Establishment) beyond the above-mentioned entities for the purpose of applying as prospective bidder will not be considered as valid document. Electrical contractor's license and Supervisory license with validity

- h) Information regarding any past and current litigation with WBSEDCL/WBSETCL/Govt./PSU in which the bidder is involved, the party is concerned and disputed amount, if any.

3) Financial Proposal:

Annual turnover for a period of the last three financial years.

4) Credential:

1. **Value not less than 80% (eighty percent) of the tendered amount in a single contract during last 3 (Three) years in the jurisdiction of West Bengal State.**
Or
2. **Value not less than 50% (fifty percent) of the tendered amount in two contract (cumulatively) during last 3 (Three) years in the jurisdiction of West Bengal State.**
Or
3. **Value not less than 40% (forty percent) of the tendered amount in three contract (cumulatively) during last 3 (Three) years in the jurisdiction of West Bengal State.**

AND

1. **Test Reports for all Parameters as per GTP conducted from CPRI within last 5 (Five) years.**

7. Financial Proposal:

The financial proposal should contain the following documents in one cover (folder).

Bill of Quantities (BOQ):

The bidder is to quote the rate in online through computer in the space marked for quoting rate in the BOQ. (Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the bidder).

Sl. No.	Category Name	Sub-category Description	Details
01.	Certificates	Certificates	a) PAN Card details. b) GSTIN registration No. c) Register HSN Code / SAC Code as applicable against quoted item. d) Company Registration No. (If bidder is Company). e) Current Professional Tax (PT) submission Challan. Application for such Addressed to the competent authority may also be considered. Tax Paid Certificate f) Store Receipt Voucher (SRV) g) MSME Certificate, if any.
02.	Company Detail(s)	Company Detail	Trade License in respect of the prospective Bidder, Proprietorship Firm (Trade License), Partnership Firm (Partnership Deed, Trade License) Ltd Company (Incorporation certificate, Trade License)

03.	Credentials	Credential	Bonafied, experienced & resourceful contractors of the manufacturer/authorized dealer of Raychem / 3M Polycab who have satisfactorily supplied at least one similar items under the authority of State/Central Government, State/Central Government undertaking, Statutory Bodies constituted under the statute of Central/State Government of executed value not less than 1. Value not less than 80% (eighty percent) of the tendered amount in a single contract during last 3 (Three) years in the jurisdiction of West Bengal State. Or 2. Value not less than 50% (fifty percent) of the tendered amount in two contract (cumulatively) during last 3 (Three) years in the jurisdiction of West Bengal State. Or 3. Value not less than 40% (forty percent) of the tendered amount in three contract (cumulatively) during last 3 (Three) years in the jurisdiction of West Bengal State. AND 1. <u>Test Reports for all Parameters as per GTP conducted from CPRI within last 5 (Five) years.</u> Documents of Credential (The bidder has to upload relevant Purchase Order, Inspection Offer letter, Dispatch Instruction, Signed Challans etc. for completing supply of Items).
04.	Financial Information	Financial Information	i) Copy of IT returns for last 3 financial years. ii) Annual Audited Financial Report for last 3 years to be submitted for verification in respect of bidders for whom Audit of Accounts is mandatory. For whose Audits of accounts is not mandatory, they shall submit copy of IT returns along with related enclosures for last 3 years. [Non-statutory documents] iii) In case documents certifying credit facility from a scheduled bank is submitted, the requirement shall be judged by adding available credit facility and working Capital taken together.
05.	Earnest Money	Earnest Money	Scanned copy of payment receipt.

Note: Failure of submission of any of the above mentioned documents will render the tender liable to be rejected for both statutory and non-statutory cover.

- The bidder shall have to go through all the “Annexure” enclosed in this bid document and submit the filled in proforma of the appropriate/relevant annexure with the bid document putting the signature with seal of the Company before uploading the tender viz. **Annexure - II (Declaration of the bidder), Annexure - VI (CERTIFICATE REGARDING SUMMARY STATEMENT OF YEARLY TURNOVER), Annexure - VII (STATEMENT OF ORDERS EXECUTED DURING LAST THREE FINANCIAL YEARS), Annexure - VIII (LIST OF TYPE TEST REPORTS CARRIED OUT WITHIN FIVE YEARS AS ON DATE OF BID SUBMISSION), Annexure-IX (Declaration of not being blacklisted / Debarred /Put on Holiday list), Annexure-X (Self-declaration by Proprietor of the Bidding Company for not being blacklisted debarred /Put On Holiday list), Annexure-XI (Declaration regarding no litigation against WBSEDCL), Annexure-XII (PROFORMA FOR UNDERTAKING TO BE-SUBMITTED BY THE BIDDER), Annexure-XIII (LETTER HEAD OF BIDDER ASENROLLED ONLINEON e-Tendering PORTAL OF NIC) & PROFORMA OF BANK GUARANTEE FOR BID GUARANTEE / SECURITY**

- **No deviation in specification of material will be allowed.**
- **Price bid should contain the priced “Bill of Quantities” (BOQ) in one cover (folder). Bidder is to quote the rate on ‘Item rate template’ in BOQ.**

8. COST OF BIDDING: The Bidder shall bear all cost associated with the preparation and submission of their bid and WBSEDCL in no case shall be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process

CLARIFICATION OF BIDDING DOCUMENT: Should there be any discrepancy or obscurity in the meaning of any clauses of the bid document or if there be any query of the intending bidder, the bidder shall set forth in writing such discrepancies, doubt, obscurity or queries and submit the same to WBSEDCL, marked to the Serampore Divisional Office, WBSEDCL:

12, G.T Road, Nistarini Market, Sheoraphuli, Dist. Hooghly, pin 712223 within the date specified for this purpose. The clarification given in the pre-bid discussion shall be final and binding on the bidder.

9. BID PRICES:

- The quoted price should be firm. There will be no price variation during the pendency of the contract period or thereafter. Bidders are in no way allowed to get any escalation of price against this contract.
- Prices indicated in the schedule of prices deemed to **‘Without Tax’** but include all the levies/duties/taxes/cess & all other incidentals payable as per statute. GST shall be paid extra as per statute.

10. PROCESS TO BE CONFIDENTIAL:

After the opening of bids, information relating to the examination, clarification, evaluation and comparison of bids, and recommendations concerning the award of contract shall not be disclosed to bidders or other persons not officially concerned with such process.

Any effort by a bidder to influence WBSEDCL or other connected in the process of examination, clarification, evaluation and comparison of bids, and in decisions concerning the award of contract, may result in the rejection of his/their bid.

11) TIME SCHEDULE: The basic consideration and the essence of the contract shall be the strict adherence to the time schedule specified in the N.I.T

12) Validity of Bids: Price bid of the tender shall be opened after opening of “Techno- Commercial Bid & EMD”. Bids shall remain valid for a period of 120 days from the next day of opening of the tender.

13) Condition and Incomplete Tender:

Conditional and incomplete tenders are liable to summary rejection

14) Earnest Money Deposit (EMD) :

- Amount of earnest money deposit shall be 2.0% of the pro-rata estimated value of the Item-wise offered quantity specified in the NIT.
- Earnest Money shall be paid as mentioned before in details.
- Tenderer shall not claim any interest on Earnest Money Deposit.
- Earnest Money will be refunded as per Clause 11 of Terms & condition of the Tender Notice of this NIT.
- Earnest Money submitted shall be liable to forfeiture in case of: -
 - Revocation of the bid or alteration in quoted rates in Price Bid or any change in the terms and condition of the bid after its opening without being asked by the Tender Inviting Authority.
 - If the successful tenderers fail to accept Purchase Order/LOI issued within their offered validity period.
 - For failure to submit specified Security Deposit within time limit indicated in the PO/LOI.
 - If any cartel is formed by the tenderers in their quotation**

15) Opening & Evaluation of Tender:

1) Opening & Evaluation of Tender:

- Technical proposals will be opened by **the Divisional Manager, WBSEDCL, 12, G.T. Road, Nistarini Market, Sheoraphuli, Dist. Hooghly, and Pin. 712223**, and his authorized representative electronically from the web site stated using their Digital Signature Certificate (DSC).

- ii. Technical proposals for those tenderers whose original copies of BG towards EMD have been received/payment successfully received through Net Banking/RTGS/NEFT as described before will only be opened. If the offer is submitted with inadequate Earnest Money, the bid will not be opened.
- iii. Intending tenderers may remain present if they so desire.
- iv. Summary list of technically qualified tenderers will be uploaded online
- v. Pursuant to scrutiny & decision of the Department, the list of eligible tenderers will be uploaded in the web portal.

2) Techno-commercial Evaluation of Tender:

- vi. While evaluation, the Tender Inviting Authority or his authorized representative may summon of the tenderers and seek clarification/information or additional documents or original hard copy of any of the documents already submitted and if these cannot be produced within the stipulated timeframe, their proposals will be liable for rejection.
- vii. The summary list of tenderers, whose bids will be found techno-commercially eligible, will be uploaded in the web portal. Date of opening of financial bid will be intimated to the techno-commercially qualified tenderers.

3) Opening and evaluation of Financial Proposal:

- i. Financial proposals of the tenderers declared techno-commercially eligible, will be opened electronically by the Tender Inviting Authority from the web portal stated above on the prescribed format.
- ii. The encrypted copies will be decrypted and the rates will be read out to the bidders remaining present at that time.
- iii. After opening of the financial proposal the preliminary summary result containing inter-alia, name of bidders and the rates quoted by them will be uploaded.
- iv. The tender Accepting Authority may ask any of the tenderers to submit analysis to justify the rate quoted by that tenderer.

16) PRE BID MEETING:

- a. A pre bid meeting shall be arranged by WBSEDCL in which all the bidders will be requested to attend.
- b. If there be any discrepancy or obscurity in the meaning of any clauses of the bid document or if there be any query of the intending bidder, the bidder may submit their queries to the tendering authority before specified date. Any change in date shall be intimated to the bidders through e-mail or fax, telephone.
- c. Nonattendance at the pre-bid discussion will not be a cause for disqualification of bidders.
- d. The clarification given in the pre bid discussion shall be final and binding on the bidder, being a part of the original Bid Document.
- e. Pre-bid proceedings, if any, shall be circulated among all bidder by email.

17) BID WITHDRAWAL/ MODIFICATION:

The bidder may modify or withdraw his bid after submission but within the deadline of bid submission, provided written notice of the modification/withdrawal is received by WBSEDCL prior to the deadline for bid submission. No bid shall be modified/ withdrawn after the deadline of bid submission. Modification /withdrawal of bid by any bidder after the deadline of bid submission shall result into forfeiture of EMD.

18) PROCESS TO BE CONFIDENTIAL:

- a. After the opening of bids, information relating to the examination, clarification, evaluation and comparison of bids, and recommendations concerning the award of contract shall not be

disclosed to bidders or other persons not officially concerned with such process.

- b. Any effort by a bidder to influence WBSEDCL or other connected in the process of examination, clarification, evaluation and comparison of bids, and in decisions concerning the award of contract, may result in the rejection of his/their bid.
- c. Formation of any Cartel, may lead to the cancellation of tenders with penal measures as necessary and WBSEDCL reserves the right to take such unilateral decisions without further notice to anymore.

19) ACCEPTANCE OF THE TENDER:

Lowest valid rate should normally be accepted. However, the Tender Accepting Authority does not bind himself to do so and reserves the right to reject any or all the tender, for valid reason.

20) CORRECTION OF ERRORS:

- i. If there be a discrepancy between the unit price and the total price that is obtained by multiplying the unit price & quantity, the unit price shall prevail and total price shall be corrected.
- ii. If there be a discrepancy in figure and word the total amount stated in word shall prevail.

21) CORRESPONDENCE: Any notice to the contractor under terms of the contract shall be served by register mail or by hand at the contractor's principal place of business. Any notice to the owner shall be served at the owner's principal office in the same manner.

22) Rate: - The rate should be quoted inclusive of delivery charges but excluding GST. The rate is Firm for entire delivery period. No escalation of rate, if any, may be considered except in the event of any new taxes / levies making into force due to Govt. Legislation/notification or by any of the statutory body, the same will become applicable to the concerned party from the effective date.

23) No price preference will be allowed to any tenderer based on the size of the industries or its geographic location. Co-operative Society will not be considered with separate status.

24) Payment on submission of bill after completion of delivery would be made by concerned authority. Bill along with signed challan's to be submitted in triplicate mentioning in each the GST registration number and HSN / SAC Code along with the items to the Divisional Manager, Serampore Division for payment by the **Manager (F&A), Serampore Division** in due course.

25) Any further information may be had from the website: www.wbsedcl.in, <https://wbtenders.gov.in> and the following office time to time.

SECTION – B

GENERAL CONDITIONS OF CONTRACT FOR SUPPLY AND DELIVERY OF EQUIPMENT/ MATERIALS

1. Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to <http://wbtennders.gov.in> (the web portal). The contractor is to click on the link for e-Tendering site as given in the web portal.
2. The intending bidder(s) required to quote the rate itemwise in the BOQ. The quoted price should be firm. There will be no price variation during the pendency of the contract period or thereafter. Bidders are in no way allowed to get any escalation of price against the contract. Price indicated in the schedule of prices deemed to include all the levies / duties / cess & all other incidentals payable as per statute. Relevant Goods and Service Tax rules are applicable for the work. The estimated cost is exclusive of Goods and Services Tax. It will be paid to the appropriate authority / agency as per prevailing rates and rules in force.
3. WBSEDCL, who do not bind itself to accept the lowest tender, reserves the right to accept or reject any bid and to annul the Bidding processes and reject all Bids at any time prior to the Award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for WBSEDCL's (Tender Accepting Authority) action.
4. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors, who resort to canvassing will be liable to rejection.
5. **Security Deposit:** -

The Security Deposit, in two parts of 2.5% each of the Purchase Order value, shall be furnished within a period of 30 days from the date of issue of the Purchase Order to the Manager (F&A), Serampore Division, WBSEDCL.

All Security Deposit should be in the form of Bank Guarantee from any Scheduled Bank in India. In the Bank Guarantee there must be provision for payment at Kolkata in case of involving.

Security Deposit 1st part will remain valid up to 3 (three) months from the date of completion of supply of material and Security Deposit 2nd part will remain valid up to guarantee period.

i) An Additional Performance Security equal to 10% of the ordered value for bid of the items having variation of -20% to -50% of the estimated rate should be furnished in the prescribed format, within a period of 30 days from the date of issuance of the Purchase Order.

ii) An Additional Performance Security equal to 20% of the ordered value for bid of the items having variation of -50% to -80% of the estimated rate should be furnished in the prescribed format, within a period of 30 days from the date of issuance of the Purchase Order.

This Security Deposit (i) & (ii) above shall remain valid up to the time of completion of supply of materials, with an additional claim period of further six months.

The Bank Guarantee shall be executed in accordance with the prescribed proforma and on a non-judicial stamp paper of Rs.100/-.

The Security Deposit shall be liable to forfeiture in the event of non-compliance with the terms of the Purchase Order or failure to execute the Purchase Order satisfactorily. The Purchase Order may be cancelled for non-submission of the Security Deposit within the stipulated time, with forfeiture of the Earnest Money Deposit.

No claim for interest on the Security Deposit shall be entertained by WBSEDCL.

6. Terms of Payment: -

100 % payment inclusive of Price Variation Bill, along with 100% GST will be made within 45 days in case of MSME Vendor (Micro & Small Enterprise only) and for others, within 60 days from the date of submission of bill (complete in all respect) against following documents: -

- a. Original receipted Challan and signed SRV by Store-In-Charge attached to respective stores.
- b. Guarantee Certificate (in Original)
- c. Copy of Transit Insurance.
- d. Successful Store-testing report, if done after delivery of the items at store signed by the concerned Testing Engineers.
- e. Copy of current MSME status of MSME vendors. The payment shall only be made against valid SD. In case of any discrepancy in payment, vendor shall have to bring it to the notice of WBSEDCL within 30 days from the receipt of payment else the claim will not be entertained. For full and final settlement invoices shall have to be submitted within 1 year from the date of completion of Contract, beyond which such claim may not be entertained.

7. Paying Authority: - The Manager (F&A), Serampore Division is the paying authority.

8. Consignee: - AE (U) & Store In-Charge, Serampore Division is the consignee officer.

9. Inspection and Testing:

a. Before finalization of Tender: After opening of Techno-Commercial part of Tender, the Tendering authority on its discretion may send their representative for inspection of the factory premises at any day within working hrs. to ensure participating tenderer's manufacturing capability and technical eligibility to combat with WBSEDCL's requirement.

b. After finalization of Tender: The material shall have subjected to tests as per relevant Indian Standards and as per our technical specification. If the Indian Standard has the provision of routine tests, each material/ equipment shall be subjected to those routine tests. In all cases, while offering, test reports indicating the test results should be submitted to the inspecting authority of the Company as will be indicated in the Purchase Order.

However, WBSEDCL reserves the right to depute its Engineers for carrying out inspection and testing on the offered lot as per relevant Indian Standards and Technical Specification and also reserves the right to reject either raw materials or finished products found to be not complying with the requirement of the specifications and standards. The supplier shall give at least 15 days' prior intimation about the readiness of the material at the works for testing and inspection. The supplier shall extend all facilities for such inspection and testing for which no extra shall be charged and the inspection report shall have to be signed jointly otherwise the offered lot(s) shall be treated as cancelled.

WBSEDCL reserves the right to carry out in-house testing of the supplied materials at destination stores in presence of the authorized representative of the Manufacturer. In any case they do not be present, company shall test unilaterally and their result will be binding on them. In case the test results deviates from the inspection result carried out at the Manufacturers 'Works (more than 2% tolerance as per IS wherever applicable) the company reserves the right to cancel the specific lot and in that event materials are to be replaced by the manufacturer free of cost including transportation from site to their works and back.

10. Dispatch & Delivery:

The supplier after receiving dispatch clearance from the respective Inspection Authority/Purchaser shall deliver the equipment/materials suitably packed to the Stores located in Serampore Division as instructed. The materials are to be booked by Road only and the same should be suitably packed and fully insured against all risks and deliver the consignment as per dispatch instruction to be communicated in due course. Immediately after dispatch of materials/equipment by Road, the supplier shall notify the purchaser and consignee officer so that the consignment can be taken delivery at destination.

The date of receipt of offer for inspection of the materials/ equipment along with works test certificate will be treated as the date of delivery of that particular lot provided the materials pass in inspection and testing. Delay in offer beyond the delivery schedule to be incorporated in the order shall attract imposition of L.D. as per L.D. Clause.

The materials delivered to consignee stores will be subjected to re-inspection / re-testing in

presence of authorized representative of suppliers for which due notice in advance will be furnished by competent authority. If any discrepancy/dispute in quality arises in any sample selected from a lot, the supplier shall have to replace that specific lot at the Supplier's cost and WBSEDCL reserves the right to take any penal action whatsoever without any further reference

11. Submission of Challan & GST Documents:

Copy of Challis in triplicate are to be submitted to the consignee along with the material at the time of physical delivery. The original and duplicate copies of the Challan duly signed by the Consignee Officer as indicated in the payment clause, will be returned to the supplier. The original signed Challan and Store Test Report if conducted shall have to be submitted along with the bill to the Paying Authority for payment. The original copy of the GST document (IT applicable), which is required to be submitted along with the bill for re-imbursement, need not be submitted to the consignee along with the Challan. It is the responsibility of the supplier to retain the original GST document even if the same is sent along with the transporter.

12. Liquidated Damage for delay in delivery:

The time of delivery of the material are to be treated as an essence of the contract and the WBSEDCL reserve the right to repudiate the contact, if the material are not offered for inspection within scheduled delivery period and physically delivered within stipulated period as per delivery clause. 0.143 % of the value of the material of the particular lot offered and/or delivered beyond the stipulated delivery period for each day of delay, subject to a maximum of 10% of the value of the particular lot and accept the goods beyond the stipulated period.

13. Repeat Order:

With due consent of the supplier the WBSEDCL may place repeat order within a period of six (6) months from the date of completion of delivery as per the order to cover approximately 50% of the ordered quantity on successful performance of the contract and on the need of the WBSEDCL, on the basis of existing rates, terms and conditions.

The repeat order may also be placed within one year from the date of issuance of original order subject to successful completion of delivery as per the order to the extent of at least 75% of the quantity ordered

14. Defect Liability Period:

The term 'Defect Liability Period' shall mean the period of 12 (twelve) months from the date of completion of the delivery. If any defect is found within the defect liability period, the contractor shall be liable to rectify / replace the material at their own cost and responsibility. Defects / rectification work so notified shall have to be attended and completed satisfactorily within 15 (fifteen) days. For faithful & due fulfillment of all obligations, this defect liability period shall be covered by the Security money already retained from the contractor. After completion of Defect liability period, and on completion of satisfaction rectification of defect, if any reported within the defect liability period, and on receipt of the application from the contractor, controlling officer of the work shall recommend for refund of the Security money

15. Cancellation / Termination of Order (if placed):

The time period for effecting complete supply and delivery of the above materials/equipment as indicated through the delivery schedule shall have to be treated as the essence of the contract. The Company reserves the right to repudiate the contract if the above period is not strictly adhered to. In the event of failure in effecting the desired supply and delivery of the above equipment/materials within due date, the above order may be cancelled on submission of necessary notice in this regard and fresh order may be placed on the next higher bidder or on any other bidder, as a result of which the extra cost thus liable to be incurred shall be realized from the original supplier's pending bills which may be lying with the WBSEDCL

16. Quality Assurance Programme:

Immediately on receipt of this order you shall have to submit a "Quality Assurance Plan" indicating the specific quality control procedure and practices adopted in the major activities of production to ensure its standard.

17. Force Majeure:

The supplier shall be under no liability if he is prevented from carrying out any of his obligations by reason of war, invasion, act of foreign country, hostilities (whether war declared or not), riots, civil commotion, mutiny, insurrection, rebellion, revolution, accident, earthquake, fires, floods Govt. order and/or restrictions (except power supply restriction) delay or inability to obtain materials due to import or other statutory restriction and other cause beyond the reasonable control of the supplier. However, such force majeure circumstances are to be intimated immediately and to be established subsequently with proper documents/proofs to the entire satisfaction of the purchaser.

18. Legal Jurisdiction:

If any dispute or difference arises with respect to quality/quantity of the equipment/materials pertaining to this order or any other terms and conditions of the order including its execution, such dispute/difference shall be subject to settlement under the jurisdiction of Courts in Kolkata only.

19. Issue & Submission of E-Way Bill: -

E-Way Bill shall be generated by the supplier for the movement of material from manufacturer's unit location to the WBSEDCL store.

20. GST:

The PO price is exclusive of GST (as applicable) and the same will be paid extra, on production of original documentary evidence at the rate applicable at the time of physical delivery provided the physical delivery is made within the stipulated delivery time as per delivery clause from the date of issue of the DI and the offer of the inspection is received within the schedule delivery period given in the PO.

21. Additional Liabilities:

The WBSEDCL shall not take any additional liability towards enhanced taxes, duties and price variation beyond the scheduled delivery period as incorporated in the purchase order, if the delay is due to any failure on the part of the supplier.

22. The Tie Bid:

The following procedure should be adopted when there is a tie among the L1 bidders: -

1. Keeping the discovered L1 rate as ceiling, sealed bids may be invited from all the L1 bidders and out of those the lowest one may be selected.
2. If none of the bidders is ready to offer further reduced rates: -
 - For items divisible in nature: -
 - The work may be distributed equally among the consenting L1 bidders.
 - If none of the L1 bidders is ready to accept reduced quantity, the bidder with higher credential based on the following parameters, may be selected among L1 bidders in the following manner:
 - In case of supply of goods, last three years' average turnover of the bidder shall be considered.
 - In case of execution of work/supply of service, value of single work/service of similar nature completed during the last three (03) years shall be considered.
 - In case of supply of Manpower, number of personnel supplied in a single contract during the last three (03) years shall be considered.
 - **For items divisible in nature:**

If none of the bidders is ready to offer further reduced rates, the bidder with higher credential based on the parameters as mentioned above may be selected among L1 bidders.

23. Holiday Listing and Vendor Rating: -

Holiday listing & Vendor Rating will be applicable according to the "Holiday Listing & Vendor Rating" policies of the Revised Purchase Policy, which is posted in website of WBSEDCL.

Performance of the bidders, who supplied materials/equipment to WBSEDCL previously, will be evaluated for their Vendor Rating according to the time of evaluation of Technical and Financial Proposals of the Tender.

Bidder have to submit a declaration in prescribed format in their letter head that the bidder has not been placed on holiday list/blacklisted by WBSEDCL/Regulatory/Government Authority/State Electricity Utility/PSU.

If the bidder is a Proprietary Concern, the Proprietor shall also give a declaration in prescribed format in their letter head at the time of submission of the bids that none of the other concerns of which he is a Proprietor or Managing Partner, has been placed on holiday list/blacklist by WBSEDCL/Statutory/Regulatory/Government Authorities/State Electricity Utility/PSU.

Bidders who have not submitted declaration of black list or holiday list shall be considered as non-responsive and their bids shall be rejected.

Tender Inviting Authority (for WBSEDCL): -

Sd/-

(PRASUN CHOWDHURY)
Divisional Manager,
Serampore Division, WBSEDCL

Enclosure:

1. Annexure – II. Declaration of the bidder
2. Annexure – VI. CERTIFICATE REGARDING SUMMARY STATEMENT OF YEARLY TURNOVER
3. Annexure – VII. STATEMENT OF ORDERS EXECUTED DURING LAST THREE FINANCIAL YEARS
4. Annexure – VIII. LIST OF TYPE TEST REPORTS CARRIED OUT WITHIN FIVE YEARS AS ON DATE OF BID SUBMISSION.
5. Annexure-IX. Declaration of not being blacklisted / Debarred /Put on Holiday list.
6. Annexure-X. Self-declaration by Proprietor of the Bidding Company for not being blacklisted debarred /Put On Holiday list.
7. Annexure-XI. Declaration regarding no litigation against WBSEDCL.
8. Annexure-XII. PROFORMA FOR UNDERTAKING TO BE-SUBMITTED BY THE BIDDER.
9. Annexure-XIII. LETTER HEAD OF BIDDER ASENROLLED ONLINEON e-Tendering PORTAL OF NIC.
10. PROFORMA OF BANK GUARANTEE FOR BID GUARANTEE / SECURITY

Memo No. SRPD/e-Tender/38/26-27/02/1054(i-vii)

Date: 12.08.2026

Copy forwarded to kind information:

1. The Zonal Manager, Burdwan Zone, WBSEDCL
2. The Regional Manager, Hooghly Region, WBSEDCL.
3. The Manager (F&A), Serampore Divison, WBSEDCL.
4. The Manager (HR & A), Serampore Division, WBSEDCL.
5. The D.E(Tech- I/II), Serampore Divison, WBSEDCL.
6. Notice Board.

P. Chowdhury 12/08/26
(PRASUN CHOWDHURY)
Divisional Manager,
Serampore Division,
WBSED

SECTION-C
ANNEXURES

Form- II

DECLARATION SHEET

I certify that all the information pertaining to this offer are correct and true representation of the materials covered by our Format proposal number dated:..... .

I hereby certify that I am duly authorized representative of the supplier whose name appears above my signature.

Supplier's Name:

Authorized Representative's Signature

Manufacturer's Intent:	The manufacturer hereby agrees to fully comply with the requirements and intent of this specification for the Price Indicated.
-------------------------------------	---

.....

.....

Authorized Representative's Signature

Specific exception to specifications General
& Supplementary conditions if any, tabulate
& sign below

Form-VI

CERTIFICATE REGARDING SUMMARY STATEMENT OF YEARLY TURNOVER

This is to certify that the following statement is the summary of the audited Balance Sheet arrived in favor of for the three consecutive years or for such period since inception of the Firm, if it was set in less than such three year's period.

Sl No.	FINANCE YEAR	TURN OVER (IN LAKH)	REMARKS
1.	FY 2023-24		
2.	FY 2024-25		
3.	FY 2025-26		
TOTAL			
AVERAGE TURNOVER			

Note:

1. Year proceeding the current financial year is to be considered as Year-1
2. Average turnover is to be expressed in lakh of rupees, rounded up to two digits after decimal.
3. Average turnover for 3 years is to be obtained by dividing the total turnover by 3.0 If the Firm was set up in less than 3 year's period, consider the turnover for the period from inception to the Year-1. If may be either 1.0 or 2.0. Average turnover is to be obtained by dividing the total turnover by 1.0 or 2.0, as the case may be.
4. In case, the firm was set up in less than 3 year's period, mention the year of inception in the 'Remarks' column.

Form-VII

STATEMENT OF ORDERS EXECUTED DURING LAST THREE FINANCIAL YEARS

Sl No.	Name of the Items Supplied	Finan cial year	Order No. and date	Name of Purchaser/order issuing authority	Quantity ordered	Quantity supplied/delivered	Performance report of supplied items(scanned copy of certificate to be submitted)	Challan/SRV Nos. as proof of delivery(scanned copy of documents to be submitted)	Remarks

.....
SIGNATURE OF THE TENDERED WITH OFFICE SEAL

Form-VIII

LIST OF TYPE TEST REPORTS CARRIED OUT WITHIN FIVE YEARS AS ON DATE OF BID SUBMISSION

Sl No.	Description of equipment/Item offered/component used	Type test as per relevant IS/IEC	Date of test	Name of Lab.	Accredited to	Remarks

.....
SIGNATURE OF THE TENDERER WITH OFFICE SEAL

Form-IX

(On the Bidder's Letterhead)

Declaration of not being blacklisted / Debarred /Put on Holiday list

Certified that our Company, M/sis not blacklisted/ debarred/ suspended or put on holiday list by any Statutory/Regulatory/ Government Authorities / State Electricity Utility/ PSU in India.

It is certified that the information furnished above is true to the best of my knowledge and belief.

Bidders Name:

Signature of the Tenderer:

Designation:

Seal of the Company

Date:

Form - X

(On the Bidder's Letterhead)

Self-declaration by Proprietor of the Bidding Company for not being blacklisted /debarred /Put On Holiday list

I hereby confirm and declare that, none of the other concerns of which I am a Proprietor /Managing Partner are blacklisted/ debarred/ suspended or put on holiday list by any Statutory/ Regulatory/Government Authorities/State Electricity Utility/PSU in India.

It is certified that the information furnished above is true to the best of my knowledge and belief.

Signature of the Prop

Name :
Designation :
Seal of the Company :
Dated :

Form -XI

(On the Bidder’s Letterhead)

Declaration regarding no litigation against WBSEDCL

We hereby declare that, no legal litigation/arbitration is pending/ongoing against WBSEDCL in any court/Forum against/by the bidder or its sister concern/Director/Partner/Proprietor.

If it is found at any stage of tendering, our offer will be rejected and I/We don’t have any objection on the same.

:	Bidder’s Name
:	Signature of the Tenderer
:	Designation :
:	Seal of the Company :
:	Dated :

Form-XII

(On the Bidder's Letterhead)

PROFORMA FOR UNDERTAKING TO BE-SUBMITTED BY THE BIDDER

(For genuineness of the information furnished on-line and authenticity of the document
Produced before Tender Committee for verification in support of his eligibility)

I,, Partner/Legal Attorney/Accredited

Representative of M/s, solemnly declare that:

1. We are submitting Tender for the work
Against Tender Notice No.....dt.
2. None of the Partners of our firm is relative of employee of
..... (Name of the Company)
3. All information furnished by us in respect of fulfillment of eligibility
criteria and Qualification information of this Tender is complete, correct
and true.
4. All documents/credentials submitted along with this Tender are genuine,
authentic, true and valid.
5. If any information and document submitted is found to be false/incorrect
any time, department may cancel my Tender and action as deemed fit
may be taken against us, including termination of the contract, forfeiture
of all dues including Earned Money and banning/delisting of our firm and
all partners of the firm etc.

(Signature of Authorized Signatory)

Name :

Designation :

Seal :

(On the Bidder’s Letterhead)

Format of Letter of Bid

(LETTER HEAD OF BIDDER AS ENROLLED ONLINE ON e-Tendering PORTAL OF NIC)

To
The Tender Committee

Sub: Letter of Bid for the work.....
.....
.....
.....

Ref:
1. NIT No:.....Dated:.....
2. Tender Id No.

Dear Sir,

We offer to execute the work as per our offered **bill of quantity** in accordance with the conditions of the NIT documents as available in the website. **The details of the EMD being submitted by us has been furnished on-line.**

This Bid and your subsequent Letter of Acceptance Work Order shall constitute a binding contract between us.

We hereby confirmed our acceptance of all the items and conditions of the NIT document unconditionally.

(Signature of Authorized Signatory)

Name :

Designation :

Seal :

PROFORMA OF BANK GUARANTEE FOR BID GUARANTEE / SECURITY
The non-Judicial stamp paper of Rs100.00 should be in the name of issuing bank

Ref..... Bank Guarantee No..... Date.....

To
The
.....
..... West Bengal

Dear Sir(s),

In accordance with your Notice Inviting Tender (NIT) under your Tender & Specification No. due on M/s. having its Registered Head Office at(Hereinafter called the Bidder) to participate in the said Tender for As an irrevocable Bank Guarantee against Bid Guarantee for an amount of Rs. is required to be submitted by the Bidder as a condition precedent for participation in the said Tender, which amount is liable to be forfeited on the happening of any contingencies mentioned in the Tender Documents.

We, the Bank at having our Head Office at (Address of Bank) guarantee and undertake to pay immediately on demand by West Bengal State Electricity Distribution Company Limited (WBSEDCL) at amount of Rs. (in words and figures) without any reservation protest, demur and recourse. Any such demand made by said Purchaser shall be conclusive and binding on us irrespective of any dispute or difference raised by the Bidder. This Guarantee shall be irrevocable and shall remain valid upto @ If any further extension of this guarantee is required, the same shall be extended to such required period in receiving instruction from M/s. on whose behalf this Guarantee is issued.

All rights of West Bengal State Electricity Distribution Company Limited under this Guarantee shall be forfeited and the Bank shall be relieved and discharged from all liabilities there under unless WBSEDCL brings any suit for section to enforce claim under this Guarantee against the Bank within three months from the above mentioned expiry date of validity or, from that of the extended date.

The witness whereof the Bank, through its authorized Officer, has set its hand and stamp on this day of 202.....at

WITNESS

(Signature)

(Name)

(Official Address)

(Signature)

(Name)

(Official Address)

Attorney as per Power of Attorney No.

Date:

*This date should be initially for six months and may be extended from time to time.
Note: i) The Bank Guarantee should be executed in line with above Performa and on Non Judicial Stamp Paper of Rs. 100.
ii) In case the Bank Guarantee is given by any Bank situated outside, West Bengal, arrangement shall be made by the Bank for invoking the Bank Guarantee from any Bank situated in Kolkata, whenever it is necessary